
PART 12—FINANCIAL CALLS ELECTRONIC IMPORT RECORD INSTRUCTIONS

OVERVIEW

The following instructions are for importing Financial Call data via the standard comma delimited ASCII file format (.csv). No other file format is accepted for importing Financial Call data.

The comma delimited file format (.csv) will maintain the current structure, presenting an initial header line containing generic information, followed by data lines. The data lines represent observation rows and must be grouped by state for all Calls except those noted below, where each data line contains data for one state:

- Calendar Year Call for Workers Compensation Net Direct Written Premium (Call #1)
- Calendar Year Call for Direct Assignment Net Direct Written Premium (Call #1A)

File Naming Conventions—Import files may only contain a *single* Call type, but they may contain *multiple* states. When importing a file using the record layouts below, the file should be named using the following naming conventions:

- FCOL.[description].[call type].csv

Note: The file name should not contain spaces or special characters.

Where [description] is a user-defined description of the file and can be used to represent the carrier code, Calls included, etc., and [call type] is defined as one of the following three-digit numbers (e.g., for Call #1, indicate [Call type] as 100, and for Call #3, indicate [Call type] as 003):

100	Call #1—Calendar Year Call for Workers Compensation Net Direct Written Premium
101	Call #1A—Calendar Year Call for Direct Assignment Net Direct Written Premium
102	Call #1B—Calendar Year Alternate Equivalent Premium Call
103	Call #1C—Calendar Year Kansas Municipalities Premium Exclusion Call
104	Call #1D—Calendar Year New Mexico Small Policy Exemption Call
003	Call #3—Policy Year Call
030	Call #3A—Policy Year Assigned Risk Call
005	Call #5—Calendar-Accident Year Call
050	Call #5A—Calendar-Accident Year Assigned Risk Call
008	Call #8—Reconciliation Report
010	Call #10—Schedule Rating and Other Prospective Premium Adjustments Call
110	Call #10T—Texas Policy Year Call for Schedule Rating Modifications
014	Call #14—Calendar Year Expense Call
019	Call #19—Accident Year Countrywide Loss Adjustment Expense
020	Call #20—Policy Year Large Deductible Call
021	Call #21—Calendar-Accident Year Large Deductible Call
026	Call #26—North Carolina Addendum for Calls #3, #5, and #19
031	Call #31—Large Loss and Catastrophe Call
132	Call #32A—Virginia Coal Mine Policy Year—Assigned Risk Call
032	Call #32V—Virginia Coal Mine Policy Year—Voluntary Call
033	Call #33—Virginia Coal Mine Large Loss and Catastrophe Call

Example:

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FCOL.AlabamaCall3.003.csv
FCOL.99999Call5.005.csv
FCOL.NewHampshireCall8.008.csv
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If the Call exists in either the production or staging environments, you will get the following Reject Notice, “Call already exists.” Please confirm state, Call type, and valuation date, because a file or record with these key fields already exists in **Financial Calls Online (FCOL)**.

Downloadable import record layout instructions and template files are available for your use from within the online version of this guidebook.

- Online users can download an **FCOL** Import Record Layout
 - Online users can download an **FCOL** Import Template as a comma-separated file (.csv)
- The links to the downloadable files can also be found in **FCOL** under the **Tools** section.

A. IMPORT DATA RECORD LAYOUT FOR COMMA DELIMITED FORMAT

1. Import Header Record Layout—Exhibit A

Financial Call Import Header Record Layout for All Calls—only one header record may be reported per Call.

Field Description	Type (Alpha or Numeric)	Maximum Length	Comments
Carrier Code	N	5	
Carrier Name	A	60	
Valuation Year	N	4	The year the Financial Call experience applies.
Call Type	A	3	See “Call type code” table for values—Exhibit B.
Question A (Calls #3, #5, #3A, #5A, #20, #21) (Call #19 page 2)	A	1	Value—Y, N, or Blank.
Question B (Calls #3, #5, #3A, #5A, #20, #21)	A	1	Value—A, E, or Blank
Question C (Calls #3, #5, #3A, #5A, #20, #21)	A	1	Value—Y, N, or Blank.
If the file is a Correction—ADD a “C” in the header. Refer to the data record layout below for each specific Call to determine placement of value.	A	1	Value—C.

2. Call Type Codes—Exhibit B

100	Calendar Year Call for Workers Compensation Net Direct Written Premium (#1)
101	Calendar Year Call for Direct Assignment Net Direct Written Premium (#1A)
102	Calendar Year Alternate Equivalent Premium Call (#1B)
103	Calendar Year Kansas Municipalities Premium Exclusion Call (#1C)
104	Calendar Year New Mexico Small Policy Exemption Call (#1D)
003	Policy Year Call (#3)
030	Policy Year Assigned Risk Call (#3A)
005	Calendar-Accident Year Call (#5)
050	Calendar-Accident Year Assigned Risk Call (#5A)
008	Reconciliation Report (#8)
010	Schedule Rating and Other Prospective Premium Adjustments Call (#10)
110	Texas Policy Year Call for Schedule Rating Modifications (#10T)
014	Calendar Year Expense Call (#14)
019	Accident-Year Countrywide Loss Adjustment Expense (#19)

020	Policy Year Large Deductible Call (#20)
021	Calendar-Accident Year Large Deductible Call (#21)
026	North Carolina Addendums for Calls #3, #5, and #19 (#26)
031	Large Loss and Catastrophe Call (#31)
132	VA Coal Mine Policy Year Assigned Risk Call (#32A)
032	VA Coal Mine Policy Year Voluntary Call (#32V)
033	VA Coal Mine Large Loss and Catastrophe Call (#33)

Header Record—Comma Delimited Format:

Example:

A valid Import Header Record for Carrier 12345, valued as of 12/31/09, for Call #3—Policy Year Call
12345,company name goes here,2009,003,Y,,,

Example:

A valid Correction Header Record for Carrier 12345, valued as of 12/31/09, for Call #3—Policy Year Call
12345,company name goes here,2009,003,Y,,C,,,

Note: Corrections—You must import all data as a complete resubmission of data. If you leave a cell blank in a correction file, the assumption in **FCOL** is that the value is zero.

3. Financial Call Import Data Record Layout for Calls #3, #3A, #5, #5A, #20, #21

Only one header record may be reported per Call. Multiple states per Call can be reported within one Import Data Record File.

Note: Large Deductible Calls #20 and #21 have no Page 4 data. Do not include a Page 4 Record Layout for these Calls.

Field Description	Type (Alpha or Numeric)	Maximum Length	Comments
State Code—report the two-digit state code.	N	2	
Observation Code	A	5	The years Curr, Last, and Cal correspond to Row (X), (Y), (Z). For 12/31/09 data, the PY Call begins with the Prior to 1986 row. The CAY Call begins with the Prior to 1987 row.
Standard NCCI	N	20	
Standard Company	N	20	
Net Premium	N	20	
Paid Losses	N	20	
Outstanding Losses Excluding IBNR	N	20	
IBNR Losses	N	20	For Policy Year Calls #3, #3A, and #20, these columns can be 0 for all states.
Incurred Losses	N	20	
Claim Count	N	20	
Paid Indemnity Losses	N	20	
Paid Medical Losses	N	20	
Indemnity Outstanding	N	20	

Field Description	Type (Alpha or Numeric)	Maximum Length	Comments
(3) Maritime and Other FELA Classifications—Including Large Deductible Policies on a Net Basis	N	20	
(4) Underground Coal Mine—Including Large Deductible Policies on a Net Basis	N	20	
(5) National Defense Projects—Including Large Deductible Policies on a Net Basis	N	20	
(6) Large Deductible Policies on a Net Basis—Industrial Classifications	N	20	
(7) Small Deductible Policies—Difference between gross amounts reported to NCCI and net amounts reported on the NAIC Annual Statement (Kentucky Exception: Item not applicable because net amounts reported to NCCI)	N	20	
(8) Excess Policies	N	20	
(9) Loss Assessments Excluded from Losses Reported to NCCI	N	20	
(10) Catastrophe and Terrorism Provision Premium	N	20	
(11) Total [(1) + (2) + (3) + (4) + (5) + (6) – (7) + (8) + (9) + (10)]	N	20	
(12) Exhibit of Premiums and Losses (Statutory page 14 data), Line 16	N	20	
(13) Difference [(12) – (11)]	N	20	
(14) Reasons for Difference: Premiums Earned	A	2000	
(15) Reasons for Difference: Losses Paid	A	2000	
(16) Reasons for Difference: Losses Incurred	A	2000	
(17) Reasons for Difference: Defense and Cost Containment Expense Paid	A	2000	
(18) Reasons for Difference: Defense and Cost Containment Expense Incurred	A	2000	

Example:

A valid Import Header Record and Data Record Layout for Carrier 12345, valued as of 12/31/09, for Call #8—Reconciliation Report, for Texas

12345,COMPANY NAME INC.,2009,008,,,,
42,3421894,789325,1632389,55324,82123
42,723991,592830,834532,34333,67345
42,0,0,0,0,0
42,0,0,0,0,0
42,0,0,0,0,0
42,400234,30132,55113,1421,5123
42,0,15245,18739,0,0
42,0,0,0,0,0
42,0,0,0,0,0
42,135614,0,0,0,0
42,4681733,1397042,2503295,91078,154591
42,5123119,1397042,2503096,91078,154591
42,441386,0,-199,0,0
42,Reason 1
42,Reason 2
42,Reason 3
42,Reason 4
42,Reason 5

Example:

A valid Correction Header Record for Carrier 12345, valued as of 12/31/09, for Call #8—Reconciliation Report

12345,COMPANY NAME INC.,2009,008,,,,C,,,,

5. Financial Call Import Data Record Layout for Call #10

Field Description	Field Type	Length	Comments
State Code—report the two-digit state codes.	N	2	
Observation Code	N	4	The start year varies depending on the valuation year, e.g., for 12/31/09, years 2005–2009 are required.
Schedule Rating and Other Prospective Premium Adjustments	N	11	

Example:

A valid Header Record and Data Record Layout for Carrier 12345, valued as of 12/31/09, for Call #10—Schedule Rating and Other Prospective Premium Adjustments, for Alabama

12345,COMPANY NAME INC.,2009,010,,,,
01,2005,-190000
01,2006,1000
01,2007,-500000
01,2008,-150000
01,2009,-10000

Example:

A valid Correction Header Record for Carrier 12345, valued as of 12/31/09, for Call #10—Schedule Rating and Other Prospective Premium Adjustments

12345,COMPANY NAME INC.,2009,010,,C,,,,

6. Financial Call Import Data Record Layout for Call #10T

Field Description	Field Type	Length	Comments
State Code	N	2	42 is the only valid state code for this Call.
Observation Code	N	4	The observation years are 2006–2009.
\$0–\$5,000 Schedule Rating Modification	N	6	
\$0–\$5,000 Small Premium Incentive Plan Modification	N	6	
\$5,001–\$100,000 Schedule Rating Modification	N	6	
\$100,001 and Over Schedule Rating Modification	N	6	

Example:

A valid Header Record and Data Record Layout for Carrier 12345, valued as of 12/31/09, for Call #10T—Texas Policy Year Call for Schedule Rating Modifications

12345,COMPANY NAME INC.,2009,110,,,,
 42,2006,1.511,1.200,1.404,0.814
 42,2007,1.314,1.244,1.500,0.401
 42,2008,1.412,1.212,1.711,0.804
 42,2009,1.200,1.401,1.144,0.912

Example:

A valid Correction Header Record for Carrier 12345, valued as of 12/31/09, for Call #10T—Texas Policy Year Call for Schedule Rating Modifications

12345,COMPANY NAME INC.,2009,110,,C,,,,

7. Financial Call Import Data Record Layout for Call #14

Field Description	Field Type	Length	Comments
State Code—report the two-digit state code.	N	2	Refer to the state codes provided below this import data record layout.
Direct Written Premiums	N	20	
Direct Net Earned Premiums	N	20	
Direct Standard Earned Premiums	N	20	
Acquisition, Field Supervision Collection Expenses Commission and Brokerage Incurred	N	20	
Acquisition, Field Supervision Collection Expenses Commission and Brokerage All Other Branch Office Incurred	N	20	
Acquisition, Field Supervision Collection Expenses Commission and Brokerage All Other Home Office Incurred	N	20	
Direct Losses Paid	N	20	
Direct Losses Incurred	N	20	
Adjusting and Other Expenses Incurred	N	20	

Field Description	Field Type	Length	Comments
Defense and Cost Containment Expenses Paid	N	20	
Defense and Cost Containment Expenses Incurred	N	20	
Boards and Bureau Expense Incurred	N	20	
Audit, Inspection and Other General Expenses Incurred	N	20	
Taxes, Licenses and Fees Incurred	N	20	
Type of Insurer	N	1	Refer to the Type of Insurer table for the appropriate code.

State Codes:

- 02—Arizona
- 32—North Carolina
- 35—Oklahoma
- 45—Virginia

Type of Insurer:

- 1—Nonparticipating Stock Companies
- 2—Participating Stock Companies
- 3—Mutual Companies
- 4—Reciprocal Exchanges
- 5—State Funds
- 6—Miscellaneous Companies

Example:

A valid Import Header Record and Data Record Layout for Carrier 12345, valued as of 12/31/09, for Call #14—Calendar Year Expense, for Arizona

12345,COMPANY NAME INC.,2009,014,,,,
02,5000000,4000000,4508000,100000,125000,450000,75000,150000,26150,30125,40125,305000,10000,5000,2

Example:

A valid Correction Header Record for Carrier 12345, valued as of 12/31/09, for Call #14—Calendar Year Expense, for Arizona

12345,COMPANY NAME INC.,2009,014,,C,,,,

8. Financial Call Import Data Record Layout for Call #19

Field Description	Type (Alpha or Numeric)	Maximum Length	Comments
State Code—report the two-digit state code.	N	2	Countrywide State = 99
Observation Code	A	5	The start year varies depending on the valuation year, e.g., for 12/31/09 data, the Accident Year begins with the Prior to 2000 row. To accommodate the survey questions on page 3, the observation Surv follows the Call row on the import file. Please review the example below.
Losses Paid	N	20	
Losses Unpaid (Outstanding + IBNR)	N	20	

Field Description	Type (Alpha or Numeric)	Maximum Length	Comments
Defense and Cost Containment Expenses Paid	N	20	
Defense and Cost Containment Expenses Unpaid (Outstanding + IBNR)	N	20	
Adjusting and Other Expenses Paid	N	20	
Adjusting and Other Expenses Unpaid (Outstanding + IBNR)	N	20	
Losses Paid	N	20	Experience for Large Deductible Policies (Net Basis).
Losses Unpaid (Outstanding + IBNR)	N	20	
Defense and Cost Containment Expenses Paid	N	20	
Defense and Cost Containment Expenses Unpaid (Outstanding + IBNR)	N	20	
1. Does your company load losses for Adjusting and Other Expenses (AOE) prior to reimbursement from the employer for losses below a large deductible amount (\$100,000 or more)?	A	1	Y or N
2. If the answer to question #1 is Yes, does your company record this additional reimbursement as a negative AOE, which reduces the amount of AOE, reported in the insurance expense exhibit (IEE)?	A	1	Y or N
3. If the answer to question #2 is Yes, please provide the calendar year amount by which AOE is reduced to the nearest dollar on a direct (of reinsurance) basis.	N	20	
4. Does your company require the employer who elects large deductible coverage to pay for a third party administrator to perform duties which would have been recorded as AOE on the IEE if the employer had not elected a large deductible?	A	1	Y or N

Field Description	Type (Alpha or Numeric)	Maximum Length	Comments
5. If the answer to question #4 is Yes, please provide the calendar year amount paid to the third party administrator.	N	20	
6. Please provide calendar year direct (of reinsurance) incurred losses (net of deductibles) from the IEE. These losses should include data from the same subsidiaries (if applicable) as reported in questions 3 or 5. The amount provided should include all policyholders (not just those who elect large deductibles). Please answer this question even if your company does not offer large deductibles.	N	20	

Example:

A valid Import Header Record and Data Record Layout for Carrier 12345, valued as of 12/31/09, for Call #19—Loss Adjustment Expense Call and Large Deductible Survey “Y”

```
12345,COMPANY NAME INC.,2009,019,Y,,,
99,Prior,0,0,0,0,0,0,0,0,0,0
99,2000,0,0,0,0,0,0,0,0,0,0
99,2001,0,0,0,0,0,0,0,0,0,0
99,2002,0,0,0,0,0,0,0,0,0,0
99,2003,0,0,0,0,0,0,0,0,0,0
99,2004,0,0,0,0,0,0,0,0,0,0
99,2005,0,0,0,0,0,0,0,0,0,0
99,2006,0,0,0,0,0,0,0,0,0,0
99,2007,0,0,0,0,0,0,0,0,0,0
99,2008,0,0,0,0,0,0,0,0,0,0
99,2009,0,0,0,0,0,0,0,0,0,0
99,Curr,0,0,0,0,0,0,0,0,0,0
99,Last,0,0,0,0,0,0,0,0,0,0
99,Cal,0,0,0,0,0,0,0,0,0,0
99,Surv,N,N,0,N,0,0,,,
```

Example:

A valid Correction Header Record for Carrier 12345, valued as of 12/31/09, for Call #19—Loss Adjustment Expense Call and Large Deductible Survey “Y”

```
12345,COMPANY NAME INC.,2009,019,Y,C,,,
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9. Financial Call Import Data Record Layout for Call #26 Addendums for Calls #3, #5, and #19

Field Description	Type (Alpha or Numeric)	Maximum Length	Comments
State Code—report the two-digit state code.	N	2	State Code = 32, North Carolina only.
Observation Code	A	5	The start year varies depending on the valuation year, e.g., for 12/31/09 data, the observation code begins with row A, 2004, and ends with row F, 2009.
Claim Counts—Paid (Closed) Indemnity	N	20	
Claim Counts—Paid (Closed) Medical Only	N	20	
Claim Counts—Paid (Closed) Total	N	20	
Claim Counts—Outstanding (Open) Indemnity	N	20	
Claim Counts—Outstanding (Open) Medical Only	N	20	Addendum to Policy Year Call #3 Policy Year Data
Claim Counts—Outstanding (Open) Total	N	20	
Claim Counts—Total Indemnity	N	20	
Claim Counts—Total Medical Only	N	20	
Claim Counts—Total	N	20	
Claim Counts—Paid (Closed) Indemnity	N	20	
Claim Counts—Paid (Closed) Medical Only	N	20	
Claim Counts—Paid (Closed) Total	N	20	
Claim Counts—Outstanding (Open) Indemnity	N	20	
Claim Counts—Outstanding (Open) Medical Only	N	20	Addendum to Calendar Accident Year Call #5 Accident Year Data
Claim Counts—Outstanding (Open) Total	N	20	
Claim Counts—Total Indemnity	N	20	
Claim Counts—Total Medical Only	N	20	
Claim Counts—Total	N	20	
Loss Adjustment Expense: Defense and Cost Containment Expenses (DCCE) Paid	N	20	
Loss Adjustment Expense: Defense and Cost Containment Expenses (DCCE) Unpaid	N	20	

Example:

A valid Correction Header Record for Carrier 12345, valued as of 12/31/09, for Call #26—North Carolina Addendums for Calls #3, #5, and #19

12345,COMPANY NAME INC.,2009,026,,C,,,,

10. Financial Call Import Data Record Layout for Call #31

Field Description	Field Type	Length	Comments
Claim Number	A/N	18	Do not include any punctuation, i.e., dashes (-), quotation marks, (" ") or spaces ().
Policy Number	A/N	18	Do not include any punctuation, i.e., dashes (-), quotation marks, (" ") or spaces ().
NCCI/ISO Catastrophe Number	N	4	The Catastrophe Number pertains to an extraordinary loss event for which a specific uniform catastrophe number has been assigned. Currently, this includes Catastrophe Numbers 28, 48, 77, and 87. All other claims that meet Large Loss criteria will have a Catastrophe Number of 0.
Exposure State—report the two-digit state codes.	N	2	
Market Type Code	N	4	The Market Type Code should be either 3 for Voluntary, 2 for Large Deductible, or 0 for Assigned Risk.
Policy Effective Date	N	10	MM/DD/YYYY
Accident Date	N	10	MM/DD/YYYY
Claim Status Code	N	3	The claim status code is a one-digit code that indicates the status of the claim. Report the status at the valuation time of: 0 for Open, 1 for Closed, or 2 for Reopened.
Accumulated Paid Losses Indemnity	N	20	
Accumulated Paid Losses Medical	N	20	
Case Outstanding Indemnity	N	20	
Case Outstanding Medical	N	20	
Accumulated Defense and Cost Containment Expense Paid	N	20	
Defense and Cost Containment Expense Case	N	20	

Example:

A valid Import Header Record and Data Record Layout for Carrier 12345, valued as of 12/31/09, for Call #31—Large Loss and Catastrophe Call

12345,COMPANY NAME INC.,2009,031,,,,
11111,ABCD,48,10,3,01/01/2006,10/16/2006,0,500000,0,0,0,0

Example:

A valid Correction Header Record for Carrier 12345, valued as of 12/31/09, for Call #31—Large Loss and Catastrophe Call

12345,COMPANY NAME INC.,2009,031,,C,,,

11. Financial Call Import Data Record Layout for Calls #32A and #32V

Field Description	Type (Alpha or Numeric)	Maximum Length	Comments
State Code	N	2	45 is the only valid state code for this Call.
Observation Code	A	5	The Policy year corresponds to the observation year. The start year is always the oldest year from the current valuation year being reported. The start year varies depending on the valuation year. For 12/31/09, the PY Call begins with the Prior to 1986 row and ends with the 2009 row.
Standard Premium at NCCI DSR Level for Class Codes 1005 & 1009	N	20	
Standard Premium at Company Level for Class Codes 1005 & 1009	N	20	
Indemnity Paid for Class Codes 1005 & 1009	N	20	
Indemnity Case for Class Codes 1005 & 1009	N	20	
Medical Paid for Class Codes 1005 & 1009	N	20	
Medical Case for Class Codes 1005 & 1009	N	20	
Standard Premium at NCCI DSR Level for Class Code 1016	N	20	
Standard Premium at Company Level for Class Code 1016	N	20	
Indemnity Paid for Class Code 1016	N	20	
Indemnity Case for Class Code 1016	N	20	
Medical Paid for Class Code 1016	N	20	
Medical Case for Class Code 1016	N	20	
Standard Premium at NCCI DSR Level for Class Codes 0156 & 0157	N	20	
Standard Premium at Company Level for Class Codes 0156 & 0157	N	20	
Indemnity Paid for Class Codes 0156 & 0157	N	20	
Indemnity Case for Class Codes 0156 & 0157	N	20	
Medical Paid for Class Codes 0156 & 0157	N	20	
Medical Case for Class Codes 0156 & 0157	N	20	

Field Description	Field Type	Length	Comments
Case Outstanding Indemnity	N	20	
Case Outstanding Medical	N	20	
Accumulated Defense and Cost Containment Expense Paid	N	20	
Defense and Cost Containment Expense Case	N	20	

Example:

A valid Import Header Record and Data Record Layout for Carrier 12345, valued as of 12/31/09, for VA Call #33—Virginia Coal Mine Large Loss and Catastrophe Call

12345,COMPANY NAME INC.,2009,033,,,,
11111,ABCD,48,45,0156,3,01/01/2006,11/15/2006,0,500000,0,0,0,0,0

Example:

A valid Correction Header Record for Carrier 12345, valued as of 12/31/09, for VA Call #33—Virginia Coal Mine Large Loss and Catastrophe Call

12345,COMPANY NAME INC.,2009,033,,C,,,,

13. Financial Call Import Data Record Layout for Call #1

Field Description	Field Type	Length	Comments
State Code—report the two-digit state code.	N	2	
Workers Compensation	N	20	
USL&H	N	20	
Excess Workers Compensation	N	20	
National Defense Plans	N	20	
Total Cols. (A–D)	N	20	

Example:

A valid Import Header Record and Data Record Layout for Carrier 12345, valued as of 12/31/09, for Call #1—Calendar Year Call for Workers Compensation Net Direct Written Premium

12345,COMPANY NAME INC.,2009,100,,,,
01,1350252,525000,0,0,1875252
54,2350150,350000,275000,0,2975150
06,175350,25000,0,0,200350

Example:

A valid Correction Header Record for Carrier 12345, valued as of 12/31/09, for Call #1—Calendar Year Call for Workers Compensation Net Direct Written Premium

12345,COMPANY NAME INC.,2009,100,,C,,,,

14. Financial Call Import Data Record Layout for Call #1A

Field Description	Field Type	Length	Comments
State Code—report the two-digit state code.	N	2	
Workers Compensation	N	20	
USL&H	N	20	
Excess Workers Compensation	N	20	
National Defense Plans	N	20	
Total Cols. (A–D)	N	20	

Example:

A valid Import Header Record and Data Record Layout for Carrier 12345, valued as of 12/31/09, for Call #1A—Calendar Year Call for Direct Assignment Net Direct Written Premium

```
12345,COMPANY NAME INC.,2009,101,,,,
06,1350252,525000,0,0,1875252
07,2350150,350000,275000,0,2975150
11,175350,25000,0,0,200350
```

Example:

A valid Correction Header Record for Carrier 12345, valued as of 12/31/09, for Call #1A—Calendar Year Call for Direct Assignment Net Direct Written Premium

```
12345,COMPANY NAME INC.,2009,101,,C,,,,
```

15. Financial Call Import Data Record Layout for Call #1B

Field Description	Field Type	Length	Comments
State Code—report the two-digit state code.	N	2	The only valid state codes for this Call are 01 (Alabama) and 10 (Georgia).
Policy Number	A/N	20	
Alternate Equivalent Premium	N	20	

Example:

A valid Import Header Record and Data Record Layout for Carrier 12345, valued as of 12/31/09, for Call #1B—Calendar Year Alternate Equivalent Premium Call

```
12345,COMPANY NAME INC.,2009,102,,,,
01,POL123456,5000
01,POL123789,25000
10,PL111111,200350
```

Example:

A valid Correction Header Record for Carrier 12345, valued as of 12/31/09, for Call #1B—Calendar Year Alternate Equivalent Premium Call

```
12345,COMPANY NAME INC.,2009,102,,C,,,,
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16. Financial Call Import Data Record Layout for Call #1C

Field Description	Field Type	Length	Comments
State Code—report the two-digit state code.	N	2	The only valid state code for this Call is 15 (Kansas).
Insured's Name	A/N	30	
Policy Number	N	20	
Policy Effective Date	N	10	MM/DD/YYYY
Exhibit of Premiums and Losses (Statutory Page 14) Premium	N	20	

Example:

A valid Import Header Record and Data Record Layout for Carrier 12345, valued as of 12/31/09, for Call #1C—Calendar Year Kansas Municipalities Premium Exclusion Call

12345,COMPANY NAME INC.,2009,103,,,,
 15,ABC Company,POL12345,01/01/2006,500000
 15,XYZ Electric,POL123789,02/01/2006,750000

Example:

A valid Correction Header Record for Carrier 12345, valued as of 12/31/09, for Call #1C—Calendar Year Kansas Municipalities Premium Exclusion Call

12345,COMPANY NAME INC.,2009,103,,C,,,,

17. Financial Call Import Data Record Layout for Call #1D

Field Description	Field Type	Length	Comments
State Code—report the two-digit state code.	N	2	The only valid state code for this Call is 30 (New Mexico).
Policy Count	N	4	
Exemption Amount	N	20	

Example:

A valid Import Header Record and Data Record Layout for Carrier 12345, valued as of 12/31/09, for Call #1D—Calendar Year New Mexico Small Policy Exemption Call

12345,COMPANY NAME INC.,2009,104,,,,
 30,5,4000

Example:

A valid Correction Header Record for Carrier 12345, valued as of 12/31/09, for Call #1D—Calendar Year New Mexico Small Policy Exemption Call

12345,COMPANY NAME INC.,2009,104,,C,,,,